



**State of Washington
PUBLIC DISCLOSURE COMMISSION**

711 Capitol Way Rm. 206, PO Box 40908 • Olympia, Washington 98504-0908
(360) 753-1111 • FAX (360) 753-1112

Toll Free 1-877-601-2828 • E-mail: pdcc@pdcc.wa.gov • Website: www.pdca.wa.gov

Memorandum

To: Public Disclosure Commission

From: Ashley Joslyn, Compliance Coordinator

Date: August 19, 2026

Subject: Ben Callies Enforcement Hearing Memorandum: PDC Case 194336

Allegations:

PDC staff alleges that Ben Callies (Respondent), School Director for the Mossyrock School District, violated RCW 29B.55.010, by failing to file a Personal Financial Affairs Statement (F-1 Report) for calendar year 2025, due no later than April 15, 2026.

Background:

- Ben Callies was a School Director for the Mossyrock School District during 2025.
- Between February 20 and April 20, 2026, PDC staff sent email reminders to all officials regarding the Financial Affairs Statement (F-1 Report) due for calendar year 2025.
- On August 10, 2026, PDC Staff sent Respondent the Notice of Hearing to Respondent's mailing address of record and two supplemental mailing addresses. **(Exhibit 1)**
- The Respondent has two prior violations with the PDC.

Prior Violations:

PDC Case 160023: (Exhibit 2)

- Respondent, an elected or appointed School Director for the Mossyrock School District, failed to file their annual Financial Affairs Statement (F-1 Report), covering calendar year 2023. The report was due no later than April 15, 2024.
- At an October 24, 2024, Full Adjudicative Proceeding, Respondent was found in violation of RCW 42.17A.700 (RCW 29B.55.010 effective January 1, 2026) and assessed a civil penalty of \$2,000 with \$1,500 suspended, provided the conditions of the order were met and there were no further violations for four years.
- The Respondent has not paid the full penalty of \$2,000 and the total due was referred to collections on May 14, 2025. PDC Compliance Staff has not received confirmation that the Respondent has remitted the unpaid penalty to the collection agency as of the date of this hearing.
- The Respondent filed the missing annual Financial Affairs Statement (F-1 Report), covering calendar year 2023 on December 8, 2024.

PDC Case 141937: (Exhibit 3)

- Respondent, an elected or appointed School Director for the Mossyrock School District failed to file their annual Financial Affairs Statement (F-1 Report), covering calendar year 2022. The report was due no later than April 15, 2023.
- At an October 11, 2023, Brief Adjudicative Proceeding, Respondent was found in violation of RCW 42.17A.700 (RCW 29B.55.010 effective January 1, 2026) and assessed a civil penalty of \$250 with \$100 suspended, provided the conditions of the order were met and there were no further violations for four years.
- The Respondent has not paid the full penalty of \$250 and the total due was referred to collections on July 11, 2024. PDC Compliance Staff has not received confirmation that the Respondent has remitted the unpaid penalty to the collection agency as of the date of this hearing.
- The Respondent has not filed the missing annual Financial Affairs Statement (F-1 Report), covering calendar year 2022 as of the date of this hearing.

Additional Information:

Per WAC 390-37-143(5), cases “will automatically be scheduled before the full commission for an enforcement action when the respondent:

- (a) Was found in violation during a previous reporting period;

- (b)The violation remains in effect following any appeals; and
(c) The person has not filed the disclosure forms that were the subject of the prior violation at the time the current hearing notice is being sent.”

Staff Recommendation:

Staff recommends the Commission find that the Respondent violated RCW 29B.55.010 by failing to file timely the F-1 Report for calendar year 2025, and:

1. Assess Respondent a civil penalty between \$3,000 and \$7,500 for the 2025 calendar year F-1 Report as specified in WAC 390-37-182 for a second occasion at Full Adjudicatory Hearing where the Respondent has failed to file the missing report by the date of the Enforcement Hearing.
2. Require Respondent to pay the penalty within 30 days of the date of the Order.
3. Require the Respondent to file the missing F-1 Report for calendar years 2022 and 2025 within 30 days of the date of the Order.

Attachments:

- **Exhibit 1:** 194336 Ben Callies Hearing Notice (Full)
- **Exhibit 2:** 160023 Ben Callies F-1 Annual Full Order (CY23)
- **Exhibit 3:** 141937 Ben Callies F-1 Annual BAP Order (CY22)

PDC Exhibit 1



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Toll Free 1-877-601-2828 • E-mail: pdc@pdc.wa.gov • Website: www.pdc.wa.gov

August 7, 2026

Also delivered electronically to bcallies@mossyrockschools.org

Subject: F-1 Enforcement Hearing Notice; PDC Case Number 194336

Dear Ben Callies:

The Public Disclosure Commission (PDC) has not received your Personal Financial Affairs Statement (F-1 report) disclosing financial activities for calendar year 2025. RCW 29B.55.010 requires every elected or appointed official to file an F-1 report, which was to have been filed no later than April 15, 2026.

Pursuant to RCW 29B.55.010, as an elected or appointed official during all or part of 2025 you are required to file the *Personal Financial Affairs Statement* (F-1 report) covering the calendar year 2025. As of now, the PDC has not received your F-1 report disclosing financial activities for calendar year 2025. RCW 29B.55.010 requires every elected or appointed official to file an F-1 report, which was to have been filed no later than April 15 2026.

In accordance with RCW 29B.55.010 and RCW 29B.60.020, an Adjudicative Proceeding (Enforcement Hearing) has been scheduled to determine if you violated RCW 29B.55.010 as an elected or appointed official by failing to file the F-1 report covering calendar year 2025. Under the Enforcement Hearing rules, the Commission has the authority to assess a civil penalty in accordance with WAC 390-37-182, the Enforcement Hearing penalty schedule adopted by the Commission.

HEARING INFORMATION

Date and time:	August 27, 2026 at 9:30AM
Place:	Via Teams, Live Audio and Online Transmission
Presiding Officer:	Public Disclosure Commission
Authority:	RCW 29B and WAC 390

PARTICIPATING VIA MICROSOFT TEAMS

The Enforcement Hearing will be audio and video recorded. The Commissioners and PDC staff will join the meeting remotely via Microsoft Teams videoconferencing platform.

Anyone wishing to participate in the hearing remotely must follow the instructions below and join the meeting on a computer or mobile app **promptly at 9:20AM on August 27, 2026**. Please remain in the meeting until the Presiding Officer calls your name and case number. After your case has been heard, you may leave or stay in the meeting.

Please note that you must stay muted at all times except while your case is being heard.

Join on your computer or mobile app:

<https://tinyurl.com/4eyxctwf>

If you are unable to use Teams or experience technical difficulties, please call the PDC's main number 1-360-753-1111 to obtain information regarding alternate participation by telephone.

INTERPRETER

If a party or witness to this proceeding speaks limited English or is hearing-impaired, and needs an interpreter, a qualified interpreter will be appointed at no cost to you. Please inform us at least five business days before the hearing or no later than August 22, 2026 if you require an interpreter for this proceeding and/or translation of its written materials in a language other than English. Please contact us by email at pdcc@pdcc.wa.gov or call us at (360) 753-1111 or 1-877-601-2828 to request an interpreter.

SUBMITTING WRITTEN MATERIALS

In advance of the Enforcement Hearing, you may provide a written response describing the facts of your case for consideration by the Commission, including any circumstances or mitigating factors you would like considered. Please submit your written response so it is received by no later than **August 24, 2026**.

SUBMITTING F-1 REPORTS

You are strongly encouraged to complete and submit the required report online prior to the Enforcement Hearing, so it is received by the PDC no later than August 24, 2026.

The reports must be submitted electronically. Instructions for filing the F-1 can be found here.
<https://www.pdc.wa.gov/registration-reporting/personal-financial-affairs-disclosure/completing-f-1>.

If you have any questions about the hearing process prior to the hearing date, please contact PDC Staff by email at pdcc@pdcc.wa.gov – and be sure to reference your case number in the subject line of the email.

Sincerely,

PDC Staff
Compliance and Enforcement Division



Enclosures

- PDC Penalty Schedule

Penalty Schedule [[WAC 390-37-182](#)]:

Penalty factors (full adjudicatory proceedings).

(1) In assessing a penalty after a full adjudicatory proceeding, the commission considers the purposes of chapter [Title 29B](#) RCW, including the public's right to know of the financing of political campaigns, lobbying and the financial affairs of elected officials and candidates as declared in the policy of RCW [29B.05.010](#); and, promoting compliance with the law. The commission also considers and applies RCW [29B.60.020](#) and may consider any of the additional factors described in subsection (3) of this section.

(2) Under RCW [29B.60.020](#), the commission:

- (a) May waive a penalty for a first-time violation;
- (b) Must assess a penalty for a second violation by the same person or individual, regardless if the person or individual committed the violation for a different political committee;
- (c) Must assess successively increased penalties for succeeding violations pursuant to the following schedule:

Violations:			
Respondent failed to file or timely file an accurate or complete: (1) Statement of Financial Affairs (F-1 Report) / (2) Candidate Registration / (C-1 Report) / (3) Lobbyist Monthly Expense Report (L-2 Report) / (4) Lobbyist Employer Annual Report (L-3 Report) and (5) Local Treasurer's Annual Report (T-1 Report).			
	1st Occasion	2nd Occasion	3rd Occasion
Filed missing report after being notified about the complaint and provided written explanation with mitigating circumstances.	\$0 - \$500	\$500 - \$1,500	\$1,500 - \$2,500
Report is filed late and is incomplete or inaccurate.	\$0 - \$1,000	\$1,000 - \$2,000	\$2,000 - \$3,000

[Excerpt above]

(3) In addition to the requirements of RCW [29B.60.020](#), the commission may consider the nature of the violation and any relevant circumstances, including the following factors:

- (a) The respondent's compliance history, including whether the noncompliance was isolated or limited in nature, indicative of systematic or ongoing problems, or part of a pattern of violations by the respondent, or in the case of a political committee or other entity, part of a pattern of violations by the respondent's officers, staff, principal decision makers, consultants, or sponsoring organization;
- (b) The impact on the public, including whether the noncompliance deprived the public of timely or accurate information during a time-sensitive period, or otherwise had a significant or material impact on the public;
- (c) Sophistication of respondent or the financing, staffing, or size of the respondent's campaign or organization;
- (d) Amount of financial activity by the respondent during the statement period or election cycle;
- (e) Whether the noncompliance resulted from a knowing or intentional effort to conceal, deceive or mislead, or violate the law or rule, or from collusive behavior;
- (f) Whether the late or unreported activity was significant in amount or duration under the circumstances, including in proportion to the total amount of expenditures by the respondent in the campaign or statement period;
- (g) Whether the respondent or any person, including an entity or organization, benefited politically or economically from the noncompliance;
- (h) Personal emergency or illness of the respondent or member of his or her immediate family;
- (i) Other emergencies such as fire, flood, or utility failure preventing filing;

(j) PDC staff or equipment error, including technical problems at the PDC preventing or delaying electronic filing;

(k) The respondent's demonstrated good-faith uncertainty concerning staff guidance or instructions;

(l) Corrective action or other remedial measures initiated by respondent prior to enforcement action, or promptly taken when noncompliance brought to respondent's attention (e.g., filing missing reports, amending incomplete or inaccurate reports, returning prohibited or overlimit contributions);

(m) Whether the respondent is a first-time filer;

(n) Good faith efforts to comply, including consultation with PDC staff prior to initiation of enforcement action and cooperation with PDC staff during enforcement action, and a demonstrated wish to acknowledge and take responsibility for the violation;

(o) Penalties imposed in factually similar cases; and

(p) Other factors relevant to a particular case.

(4) The commission may consider the factors in subsections (1) through (3) of this section in determining whether to suspend a portion or all of a penalty upon identified conditions, and whether to accept, reject, or modify a stipulated penalty amount recommended by the parties.

(5) Notwithstanding the above schedule, the commission may assess a penalty of up to ten thousand dollars per violation, or a greater amount if agreed to by the parties, pursuant to RCW [29B.60.020](#), based on the aggravating factors set forth in subsections (1) through (3) of this section.

(6) The penalty schedule for brief enforcement proceedings is provided under WAC [390-37-143](#).

[Statutory Authority: RCW [29B.20.030](#)(1), 2019 c 428, and 2019 c 261. WSR 20-02-062, § 390-37-182, filed 12/24/19, effective 1/24/20. Statutory Authority: RCW [29B.20.030](#)(1) and 2018 c 304. WSR 18-24-074, § 390-37-182, filed 11/30/18, effective 12/31/18. Statutory Authority: RCW [29B.20.030](#)(1). WSR 16-01-015, § 390-37-182, filed 12/4/15, effective 1/4/16. Statutory Authority: RCW [29B.20.030](#), [29B.60.020](#), WSR 13-05-014, § 390-37-182, filed 2/7/13, effective 3/10/13.]

PDC Exhibit 2



State of Washington
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Ben Callies
138 Wallace Rd,
Mossyrock WA 98564

November 6, 2024

And delivered electronically to BEN_CALLIES@HOTMAIL.COM

Subject: PDC Order, Case 160023

Dear Ben Callies,

Enclosed is a copy of the Public Disclosure Commission's Order Imposing Fine that was entered in the above-referenced case.

At the October 24, 2024 Full Enforcement hearing, the Commission assessed a total civil penalty of \$2000, of which \$1500 is suspended, in accordance with WAC 390-37-182. The \$500 non-suspended penalty is payable within 30 days of the date of this Order, which is December 5, 2024.

Online Payment Option:

To make an online payment email payments@pdcc.wa.gov.

A payment link will be sent to you, in which you will need to provide the following information: (1) Case Number; and (2) Respondent Name. Please note Processing fees may apply.

To mail a check or money order, make it payable to the "Washington State Treasurer" and be sure to include the PDC Case Number 160023 in the memorandum field.

For Regular Mail:

Public Disclosure Commission
PO Box 40908
Olympia, WA 98504-0908

For Overnight Mail or In-Person Delivery:

Public Disclosure Commission
711 Capitol Way S, STE 206
Olympia, WA 98501-1267

It is also ordered that you file the missing REPORT reports within 30 days of this order, which is December 5, 2024.

Please contact the collection agency PMT Solutions directly at (425) 882-4800 to pay the outstanding penalty from your prior violation (PDC Case 139567).

Thank you for your prompt attention to this matter. If you have questions, please contact us by email at pdcc@pdcc.wa.gov

Sincerely,

Electronically Signed by Jordan Campbell

PDC Staff

Enclosure: Final Order

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8 **BEFORE THE PUBLIC DISCLOSURE COMMISSION**
OF THE STATE OF WASHINGTON

9 In Re: The Matter of Enforcement Action
10 Against:

PDC CASE NO. 160023

FINAL ORDER

11 BEN CALLIES,
12 Respondent.
13
14

15 This matter was heard in person by the Washington State Public Disclosure Commission
16 (Commission) on October 24, 2024, by telephonic, in person, and online streaming access.
17 Respondent Ben Callies was provided notice on October 3, 2024, and October 11, 2024, of the
18 hearing date. The hearing was held in accordance with Chapters 34.05 and 42.17A RCW, and
19 Chapter 390-37 WAC.

20 Commissioners present in person were Allen Hayward, Commission Chair (presiding);
21 J. Robert Leach, Commission Vice-Chair; and Commissioners Nancy Isserlis, Douglass North,
22 and James Oswald. Also present were Assistant Attorney General John S. Meader representing
23 the Commission, Senior Assistant Attorney General Chad Standifer representing PDC Staff, and
24 Jordan Campbell, PDC Compliance Coordinator. Notice was provided to the Respondent and
25 he did not appear on his own behalf. The proceeding was open to the public and recorded.
26

1 The Commissioners had before them the following materials:

- 2
- 3 1. Case memorandum dated October 16, 2024, prepared by Jordan Campbell, PDC
- 4 Compliance Coordinator;
- 5 2. Hearing Notices, mailed and dated October 3, 2024, and October 11, 2024;
- 6 3. Final Order for prior violation: PDC Case 141937, served November 9, 2023.
- 7

8 **I. FINDINGS OF FACT**

9 The matter involves Respondent Ben Callies, an incumbent School Director for

10 Mossyrock School District. Respondent is alleged to have violated RCW 42.17A.700 for failure

11 to file a Personal Financial Affairs Statement (F-1 Report) with the Public Disclosure

12 Commission no later than April 15, 2024, disclosing financial information for the calendar year

13 2023.

14

- 15 1. Between March 12th and April 23rd of 2024, PDC staff sent seven email reminders
- 16 to all elected and appointed officials regarding their missing F-1 reports for
- 17 calendar year 2023.
- 18
- 19 2. On October 3, 2024, PDC Staff served the Respondent by email and mail with a
- 20 hearing notice for an October 24, 2024, Enforcement Hearing before the full
- 21 Public Disclosure Commission concerning his failure to file the F-1 report. On
- 22 October 11, 2024, PDC Staff served the Respondent by email and mail with an
- 23 updated hearing notice that included the time of the hearing. Both notices were
- 24 sent to the Respondent's email and mailing address of record.
- 25
- 26

1 3. As of the date of the hearing the Respondent has not filed the missing F-1 report
2 covering calendar year 2023 that was due no later than April 15, 2024.

3
4 4. There is one prior case for violation of RCW 42.17A.700:

- 5
6
- 7 • PDC Case 141937. At an October 11, 2023, Brief Enforcement
8 Hearing, Respondent was found in violation of RCW 42.17A.700
9 for failing to file the F-1 report for calendar year 2022, which was
10 due not later than April 17, 2022. A total civil penalty of \$250,
11 with \$100 suspended, was assessed in accordance with the penalty
12 schedule adopted by the Commission in effect at that time. As of
13 October 24, 2024, the Respondent has not filed the required F-1
14 report and has not paid the civil penalty.
- 15
16

17 **II. CONCLUSIONS OF LAW**

18 1. The Commission has jurisdiction over this proceeding pursuant to Chapter
19 42.17A. RCW, the State campaign finance and disclosure law; Chapter 34.05
20 RCW, the Administrative Procedure Act; and Title 390 WAC.

21
22 2. Pursuant to RCW 42.17A.700, an elected or appointed official who held office
23 in 2023 was required to file an F-1 Report, disclosing financial information for
24 calendar year 2023 no later than April 15, 2024.

25 ///
26

1
2 **III. ORDER**

3 This Order will be the Final Order. After consideration of the mitigating and
4 aggravating factors, the Findings of Fact, and the Conclusions of Law, the Commission
5 assesses a civil penalty of \$2,000 for the late filed F-1 Report, with \$1,500 suspended, on the
6 following conditions:
7

8 1. a. The \$500 non-suspended portion of the \$2,000 civil penalty due
9 for failure to timely file the F-1 report for calendar year 2023 in
10 violation of RCW 42.17A.700 is paid by the Respondent within 30 days
11 of the date of this Final Order.
12

13 b. The missing F-1 reports for calendar years 2022 and 2023, are
14 filed within 30 days of the date of this Final Order.
15

16 c. The Respondent remains in full compliance with all PDC
17 reporting requirements and is not found to have committed any further
18 violations of Chapter 42.17A RCW or Title 390 WAC within four years
19 of the date of this Final Order. The suspended penalty shall not be
20 assessed based solely upon any remediable violation, minor violation, or
21 error classified by the Commission as appropriate to address by a
22 technical correction.
23

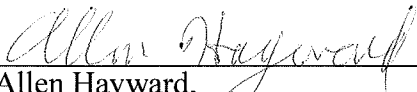
24 2. If the Respondent fails to meet the conditions in Section III(1) of this order within
25 30 days of the date of this order, the suspended portion of the penalty for calendar
26 year 2023 shall immediately become due and the matter may be sent to collection

1 or brought to Superior Court as allowed by law without further action by the
2 Commission.
3

4 SO ORDERED this 6th day of November 2024.

5 WASHINGTON STATE PUBLIC
6 DISCLOSURE COMMISSION

7 FOR THE COMMISSION:

8 
9 Allen Hayward,
Chair, Public Disclosure Commission

10
11 *This order sent by email and mail to:*

12 Ben Callies, Respondent
13 138 Wallace Road
Mossyrock, WA 98564
14 BEN_CALLIES@Hotmail.com

15 Jordan Campbell,
16 PDC Compliance Coordinator,
pdc@pdc.wa.gov

I, Jordan Campbell, certify that I emailed and mailed a
copy of this order to the Respondent at his respective
email and mailing address.

Jordan Campbell
Signed

November 6, 2024
Date

17
18 **NOTICE: RECONSIDERATION**

19 Pursuant to the provisions of RCW 34.05.470 and WAC 390-37-150, you may file a Petition for
20 Reconsideration with the PDC within ten (10) days from the date this Final Order is served upon
21 you. Any Request for reconsideration must state the specific grounds for the relief requested.
22 Petitions must be delivered or mailed to the Washington State Public Disclosure Commission,
711 Capitol Way, Room 206, Box 40908, Olympia WA 98504-0908.

23 **NOTICE: PETITION FOR JUDICIAL REVIEW**

24 You have the right to appeal this Final Order to Superior Court, pursuant to the Petition for
25 Judicial Review provisions of RCW 34.05.542. Any Petition for Judicial Review of this Final
26 Order must be filed with the court and also served upon both the Commission and the Office of
the Attorney general within thirty (30) days after the date this Final Order is served upon you.

PDC Exhibit 3



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November 9, 2023

Ben Callies
138 Wallace Rd
Mossyrock WA 98564

And delivered electronically to bcallies@mossyrockschools.org

Subject: PDC Order, Case 141937

Dear Ben Callies,

Enclosed is a copy of the Public Disclosure Commission's Order Imposing Fine that was entered in the above-referenced case.

At the October 11, 2023 Brief Enforcement hearing, the Presiding Officer assessed a total civil penalty of \$250, of which \$100 is suspended, in accordance with WAC 390-37-143. The \$150 non-suspended penalty is payable within 30 days of the date of this Order, which is **December 11, 2023**.

Please make the check or money order payable to "WA State Treasurer" and mail the payment to the following address:

Public Disclosure Commission
PO Box 40908
Olympia, WA 98504-0908

It is also ordered that you file the missing F-1 report within 30 days of this order, which is **December 11, 2023**.

Thank you for your prompt attention to this matter. If you have questions, please contact us by email at pdcc@pdcc.wa.gov

Sincerely,

Electronically Signed by Tabitha Townsend
PDC Staff

Enclosure: Initial Order



State of Washington
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BEFORE THE PUBLIC DISCLOSURE COMMISSION
OF THE STATE OF WASHINGTON

In Re: Compliance with RCW 42.17A

PDC Case 141937

Ben Callies

Respondent.

Findings of Fact,
Conclusions of Law, and
Order Imposing Fine

Pursuant to the notice of brief enforcement hearing (brief adjudicative proceeding) sent to Ben Callies, dated September 11, 2023, a brief adjudicative proceeding was held on October 11, 2023, remotely from Olympia, WA by live audio and online transmission. The purpose of the hearing was to consider whether the Respondent violated RCW 42.17A.700 by failing to file or timely file a Personal Financial Affairs Statement (F-1 report) for calendar year 2022, which was due to be filed no later than April 17, 2023.

The hearing was held in accordance with Chapters 34.05 RCW, 42.17A RCW and Chapter 390-37 WAC. Commission Chair Nancy Isserlis was the Presiding Officer and Commissioner Allen Hayward attended. Commission staff was represented by Compliance Coordinators Tabitha Townsend and Jordan Campbell. The Respondent did not participate in the hearing or submit any written material.

Having considered the evidence, the Presiding Officer finds as follows:

FINDINGS OF FACT

1. The Respondent is an elected or appointed official for School Director of Mossyrock SD 206.
2. As an elected or appointed official, RCW 42.17A.700 required the Respondent to file an F-1 report by April 17, 2023.
3. The Respondent did not file the F-1 report by the date of the enforcement hearing.
4. The Respondent has no prior violations.

///

CONCLUSIONS OF LAW

Based on the above facts, as a matter of law, the Presiding Officer concludes as follows:

1. This matter was duly and properly convened, and all jurisdictional, substantive, and procedural requirements have been satisfied.
2. The Respondent violated RCW 42.17A.700 by failing to file or timely file the F-1 report by April 17, 2023.

ORDER

ON the basis of the foregoing Findings of Fact and Conclusions of Law,

1. **IT IS HEREBY ORDERED** that the Respondent shall file the missing F-1 report within 30 days of the date of this Order and is assessed a total civil penalty of \$250, in accordance with the annual F-1 penalty schedule set forth in WAC 390-37-143.
2. It is further ordered that \$100 of the \$250 penalty is suspended on the following conditions:
 - a. The Respondent does not commit any further violations of Chapter 42.17A RCW or Title 390 WAC within four years of the date of this Order. The suspended penalty shall not be assessed based solely upon any remediable violation, minor violation, or error classified by the Commission as appropriate to address by a technical correction.
 - b. The Respondent pays the \$150 non-suspended civil penalty within 30 days of the date of this Order.
 - c. The Respondent files the missing F-1 report within 30 days of the date of this Order.
3. It is further ordered that, if the Respondent fails to comply with any of the above conditions:
 - a. The full \$250 penalty shall immediately become due without further action by the Commission and PDC Staff is directed to refer the matter to collections and/or commence other legal proceedings as authorized by RCW 42.17A and 390 WAC.
 - b. The missing F-1 report shall be due immediately.

This is an **Initial Order** of the Public Disclosure Commission.

Entered this 9th day of November 2023

Public Disclosure Commission

Electronically signed by Peter Frey Lavallee

Peter Frey Lavallee

Executive Director

I, Tabitha Townsend, certify that I emailed and mailed a copy of this order to the Respondent at their respective addresses of record on the date stated herein.

Electronically Signed Tabitha Townsend

Signed

November 9, 2023

Date

APPEALS OF INITIAL ORDER

REVIEW OF INITIAL ORDER - BY THE COMMISSION

You may request that the full Commission review this initial order. To seek review, you must:

- Make the request by email, stating the reason for review, and identifying what alleged errors are contained in the initial order. *See* WAC 390-37-144(1).
- All requests for review must be submitted electronically to pdcc@pdcc.wa.gov **REQUESTS FOR REVIEW MUST BE RECEIVED BY THE COMMISSION WITHIN TWENTY-ONE (21) CALENDAR DAYS AFTER THE THIS INITIAL ORDER WAS ELECTRONICALLY DISTRIBUTED TO YOU.**

If review of this initial order is timely requested, the full Commission will hear the matter. If the Commission is unable to schedule a meeting to consider the request within twenty (20) calendar days, this initial order becomes a final order, and any request for review will automatically be considered a request for reconsideration of a final order. *See* WAC 390-37-144(4). The matter would then be scheduled for consideration and disposition at the next Commission meeting at which it is practicable to do so.

A Respondent does not need to pay a penalty until after the Commission rules on a request for review of an initial order.

FURTHER APPEAL RIGHTS – SUPERIOR COURT

If the Commission does not receive a request for review of this initial order within twenty-one (21) calendar days, the initial order shall be the FINAL ORDER. *See* WAC 390-37-142(7).

YOU HAVE THE RIGHT TO APPEAL A FINAL ORDER TO SUPERIOR COURT, PURSUANT TO THE PETITION FOR JUDICIAL REVIEW PROVISIONS OF RCW 34.05.542.