State of Washington
PUBLIC DISCLOSURE COMMISSION
711 Capitol Way Rm. 206, PO Box 40908 • Olympia, Washington 98504-0908
(360) 753-1111 • FAX (360) 753-1112
Toll Free 1-877-601-2828 • E-mail: pdc@pdc.wa.gov • Website: www.pdc.wa.gov

Memorandum

To: Public Disclosure Commission

From: Ashley Joslyn, Compliance Coordinator

Date: September 10, 2026

Subject: Charlene Tillequots Enforcement Hearing Memorandum: PDC Case 195373

Allegations:

PDC staff alleges that Charlene Tillequots (Respondent), Hospital Commissioner for the Yakima County Public Hospital District 1, violated RCW 29B.55.010, by failing to file a Personal Financial Affairs Statement (F-1 Report) for calendar year 2025, due no later than April 15, 2026.

Background:

- Charlene Tillequots was a Hospital Commissioner for the Yakima County Public Hospital District 1 during 2025.
- Between February 20 and April 20, 2026, PDC staff sent email reminders to all officials regarding the Financial Affairs Statement (F-1 Report) due for calendar year 2025.
- On September 4, 2026, PDC Staff sent Respondent the Notice of Hearing to Respondent's email and mailing address of record. **(Exhibit 1)**
- The Respondent has one prior violation with the PDC.

Prior Violation:

PDC Case 175139: **(Exhibit 2)**

- Respondent, an elected or appointed Hospital Commissioner for the Yakima County Public Hospital District 1, failed to file their annual Financial Affairs Statement (F-1 Report), covering calendar year 2024. The report was due no later than April 15, 2025.

- At an August 7, 2025 Brief Adjudicative Proceeding, Respondent was found in violation of RCW 42.17A.700 (RCW 29B.55.010 effective January 1, 2026) and assessed a civil penalty of $250 with $100 suspended, provided the conditions of the order were met and there were no further violations for four years.

- The Respondent paid the non-suspended portion of the penalty ($150) on September 22, 2025, but has failed to pay the reinstated $100 portion of the penalty as of the date of this Memo. The unpaid portion of the penalty was referred to collections on January 21, 2026.

- The Respondent has not filed the missing annual Financial Affairs Statement (F-1 Report), covering calendar year 2024 as of the date of this Memo.

Additional Information:

Per WAC 390-37-143(5), cases "will automatically be scheduled before the full commission for an enforcement action when the respondent:

> (a) Was found in violation during a previous reporting period;
> (b)The violation remains in effect following any appeals; and
> (c) The person has not filed the disclosure forms that were the subject of the prior violation at the time the current hearing notice is being sent."

Staff Recommendation:

Staff recommends the Commission find that the Respondent violated RCW 29B.55.010 by failing to file timely the F-1 Report for calendar year 2025, and:

1. Assess Respondent a civil penalty between $0 and $3,000 for the 2025 calendar year F-1 Report as specified in WAC 390-37-182 for a first occasion at Full Adjudicatory Hearing where the Respondent has failed to file the missing report by the date of the Enforcement Hearing.
2. Require Respondent to pay the penalty within 30 days of the date of the Order.
3. Require the Respondent to file missing F-1 Reports for calendar years 2024 and 2025 within 30 days of the date of the Order.

Attachments:

- **Exhibit 1:** 195373 •Charlene Tillequots Hearing Notice (Full)
- **Exhibit 2:** 175135 •Charlene Tillequots F-1 Annual BAP Order (CY24)

PDC Exhibit 1

State of Washington
PUBLIC DISCLOSURE COMMISSION
711 Capitol Way Rm. 206, PO Box 40908 • Olympia, Washington 98504-0908
(360) 753-1111 • FAX (360) 753-1112
Toll Free 1-877-601-2828 • E-mail: pdc@pdc.wa.gov • Website: www.pdc.wa.gov

September 4, 2026

Also delivered electronically to charlene_tillequots@yakama.com

Subject: F-1 Enforcement Hearing Notice; PDC Case Number 195373

Dear Charlene Tillequots:

The Public Disclosure Commission (PDC) has not received your Personal Financial Affairs Statement (F-1 report) disclosing financial activities for calendar year 2025. RCW 29B.55.010 requires every elected or appointed official to file an F-1 report, which was to have been filed no later than April 15, 2026.

Pursuant to RCW 29B.55.010, as an elected or appointed official during all or part of 2025 you are required to file the *Personal Financial Affairs Statement* (F-1 report) covering the calendar year 2025. As of now, the PDC has not received your F-1 report disclosing financial activities for calendar year 2025. RCW 29B.55.010 requires every elected or appointed official to file an F-1 report, which was to have been filed no later than April 15 2026.

In accordance with RCW 29B.55.010 and RCW 29B.60.020, an Adjudicative Proceeding (Enforcement Hearing) has been scheduled to determine if you violated RCW 29B.55.010 as an elected or appointed official by failing to file the F-1 report covering calendar year 2025. Under the Enforcement Hearing rules, the Commission has the authority to assess a civil penalty in accordance with WAC 390-37-182, the Enforcement Hearing penalty schedule adopted by the Commission.

HEARING INFORMATION

Date and time:	**September 24, 2026 at 9:30AM**
Place:	Via Teams, Live Audio and Online Transmission
Presiding Officer:	Public Disclosure Commission
Authority:	RCW 29B and WAC 390

PARTICIPATING VIA MICROSOFT TEAMS

The Enforcement Hearing will be audio and video recorded. The Commissioners and PDC staff will join the meeting remotely via Microsoft Teams videoconferencing platform.

Anyone wishing to participate in the hearing remotely must follow the instructions below and join the meeting on a computer or mobile app **promptly at 9:20AM on September 24, 2026**. Please remain in the meeting until the Presiding Officer calls your name and case number. After your case has been heard, you may leave or stay in the meeting.

Please note that you must stay muted at all times except while your case is being heard.

Join on your computer or mobile app:

https://tinyurl.com/4a82buva

If you are unable to use Teams or experience technical difficulties, please call the PDC's main number 1-360-753-1111 to obtain information regarding alternate participation by telephone.

INTERPRETER

If a party or witness to this proceeding speaks limited English or is hearing-impaired, and needs an interpreter, a qualified interpreter will be appointed at no cost to you. Please inform us at least five business days before the hearing or no later than September 17, 2026 if you require an interpreter for this proceeding and/or translation of its written materials in a language other than English. Please contact us by email at pdc@pdc.wa.gov or call us at (360) 753-1111 or 1-877-601-2828 to request an interpreter.

SUBMITTING WRITTEN MATERIALS

In advance of the Enforcement Hearing, you may provide a written response describing the facts of your case for consideration by the Commission, including any circumstances or mitigating factors you would like considered. Please submit your written response so it is received by no later than **September 21, 2026**.

SUBMITTING F-1 REPORTS

You are strongly encouraged to complete and submit the required report online prior to the Enforcement Hearing, so it is received by the PDC no later than September 21, 2026.

The reports must be submitted electronically. Instructions for filing the F-1 can be found here. https://www.pdc.wa.gov/registration-reporting/personal-financial-affairs-disclosure/completing-f-1.

If you have any questions about the hearing process prior to the hearing date, please contact PDC Staff by email at pdc@pdc.wa.gov – and be sure to reference your case number in the subject line of the email.

Sincerely,

PDC Staff
Compliance and Enforcement Division

Public Disclosure Commission
Shining Light on Washington Politics Since 1972

Enclosures

- PDC Penalty Schedule

Penalty Schedule [WAC 390-37-182]**:**

Penalty factors (full adjudicatory proceedings).

(1) In assessing a penalty after a full adjudicatory proceeding, the commission considers the purposes of chapter **Title 29B** RCW, including the public's right to know of the financing of political campaigns, lobbying and the financial affairs of elected officials and candidates as declared in the policy of RCW **29B.05.010;** and, promoting compliance with the law. The commission also considers and applies RCW **29B.60.020** and may consider any of the additional factors described in subsection (3) of this section.

(2) Under RCW **29B.60.020,** the commission:

(a) May waive a penalty for a first-time violation;

(b) Must assess a penalty for a second violation by the same person or individual, regardless if the person or individual committed the violation for a different political committee;

(c) Must assess successively increased penalties for succeeding violations pursuant to the following schedule:

Violations:			
Respondent failed to file or timely file an accurate or complete: (1) Statement of Financial Affairs (F-1 Report) / (2) Candidate Registration / (C-1 Report) / (3) Lobbyist Monthly Expense Report (L-2 Report) / (4) Lobbyist Employer Annual Report (L-3 Report) and (5) Local Treasurer's Annual Report (T-1 Report).			
	1st Occasion	**2nd Occasion**	**3rd Occasion**
Filed missing report after being notified about the complaint.	**$0 - $1,000**	**$1,000 - $2,500**	**$2,500 - $5,000**
Report is filed late and is incomplete or inaccurate.	**$0 - $2,000**	**$2,000 - $5,000**	**$5,000 - $7,500**
Failed to file missing report by date of enforcement hearing.	**$0 - $3,000**	**$3,000 - $7,500**	**$7,500 - $10,000**

[Excerpt above]

(3) In addition to the requirements of RCW **29B.60.020**, the commission may consider the nature of the violation and any relevant circumstances, including the following factors:

(a) The respondent's compliance history, including whether the noncompliance was isolated or limited in nature, indicative of systematic or ongoing problems, or part of a pattern of violations by the respondent, or in the case of a political committee or other entity, part of a pattern of violations by the respondent's officers, staff, principal decision makers, consultants, or sponsoring organization;

(b) The impact on the public, including whether the noncompliance deprived the public of timely or accurate information during a time-sensitive period, or otherwise had a significant or material impact on the public;

(c) Sophistication of respondent or the financing, staffing, or size of the respondent's campaign or organization;

(d) Amount of financial activity by the respondent during the statement period or election cycle;

(e) Whether the noncompliance resulted from a knowing or intentional effort to conceal, deceive or mislead, or violate the law or rule, or from collusive behavior;

(f) Whether the late or unreported activity was significant in amount or duration under the circumstances, including in proportion to the total amount of expenditures by the respondent in the campaign or statement period;

(g) Whether the respondent or any person, including an entity or organization, benefited politically or economically from the noncompliance;

(h) Personal emergency or illness of the respondent or member of his or her immediate family;

(i) Other emergencies such as fire, flood, or utility failure preventing filing;

(j) PDC staff or equipment error, including technical problems at the PDC preventing or delaying electronic filing;

(k) The respondent's demonstrated good-faith uncertainty concerning staff guidance or instructions;

(l) Corrective action or other remedial measures initiated by respondent prior to enforcement action, or promptly taken when noncompliance brought to respondent's attention (e.g., filing missing reports, amending incomplete or inaccurate reports, returning prohibited or overlimit contributions);

(m) Whether the respondent is a first-time filer;

(n) Good faith efforts to comply, including consultation with PDC staff prior to initiation of enforcement action and cooperation with PDC staff during enforcement action, and a demonstrated wish to acknowledge and take responsibility for the violation;

(o) Penalties imposed in factually similar cases; and

(p) Other factors relevant to a particular case.

(4) The commission may consider the factors in subsections (1) through (3) of this section in determining whether to suspend a portion or all of a penalty upon identified conditions, and whether to accept, reject, or modify a stipulated penalty amount recommended by the parties.

(5) Notwithstanding the above schedule, the commission may assess a penalty of up to ten thousand dollars per violation, or a greater amount if agreed to by the parties, pursuant to RCW **29B.60.020**, based on the aggravating factors set forth in subsections (1) through (3) of this section.

(6) The penalty schedule for brief enforcement proceedings is provided under WAC **390-37-143**.

[Statutory Authority: RCW **29B.20.030**(1), 2019 c 428, and 2019 c 261. WSR 20-02-062, § 390-37-182, filed 12/24/19, effective 1/24/20. Statutory Authority: RCW **29B.20.030**(1) and 2018 c 304. WSR 18-24-074, § 390-37-182, filed 11/30/18, effective 12/31/18. Statutory Authority: RCW **29B.20.030**(1). WSR 16-01-015, § 390-37-182, filed 12/4/15, effective 1/4/16. Statutory Authority: RCW **29B.20.030, 29B.60.020,** WSR 13-05-014, § 390-37-182, filed 2/7/13, effective 3/10/13.]

PDC Exhibit 2

State of Washington
PUBLIC DISCLOSURE COMMISSION
711 Capitol Way Rm. 206, PO Box 40908 • Olympia, Washington 98504-0908
(360) 753-1111 • FAX (360) 753-1112
Toll Free 1-877-601-2828 • E-mail: pdc@pdc.wa.gov • Website: www.pdc.wa.gov

August 20, 2025

Delivered electronically to charlene_tillequots@yakama.com;charlene_tillequots@yakima.com

Subject: PDC Order, Case 175135

Dear Charlene Tillequots,

Enclosed is a copy of the Public Disclosure Commission's Order Imposing Fine that was entered in the above-referenced case.

At the August 7, 2025 Brief Enforcement hearing, the Presiding Officer assessed a total civil penalty of $250, of which $100 is suspended, in accordance with WAC 390-37-143. The $150 non-suspended penalty is payable within 30 days of the date of this Order, which is **September 19, 2025**.

Online Payment Option:
To make an online payment please respond to the email accompanying this order requesting the payment link. Processing fees may apply.

To mail a check or money order, make it payable to the "Washington State Treasurer" and be sure to include the PDC Case Number in the memorandum field.

For Regular Mail:
Public Disclosure Commission
PO Box 40908
Olympia, WA 98504-0908

For Overnight Mail or In-Person Delivery:
Public Disclosure Commission
711 Capitol Way S, STE 206
Olympia, WA 98501-1267

It is also ordered that you file the missing F-1 report within 30 days of this order, which is **September 19, 2025**.

Thank you for your prompt attention to this matter. If you have questions, please contact us by email at pdc@pdc.wa.gov

Sincerely,

Electronically Signed by Shelley Warnock
PDC Staff

Enclosure: Initial Order

State of Washington
PUBLIC DISCLOSURE COMMISSION
711 Capitol Way Rm. 206, PO Box 40908 • Olympia, Washington 98504-0908
(360) 753-1111 • FAX (360) 753-1112
Toll Free 1-877-601-2828 • E-mail: pdc@pdc.wa.gov • Website: www.pdc.wa.gov

BEFORE THE PUBLIC DISCLOSURE COMMISSION
OF THE STATE OF WASHINGTON

In Re: Compliance with RCW 42.17A Charlene Tillequots Respondent.	PDC Case 175135 Findings of Fact, Conclusions of Law, and **Order Imposing Fine**

Pursuant to the notice of brief enforcement hearing (brief adjudicative proceeding) sent to Charlene Tillequots dated July 7, 2025, a brief adjudicative proceeding was held on August 7, 2025, remotely from Olympia, WA by live audio and online transmission. The purpose of the hearing was to consider whether the Respondent violated RCW 42.17A.700 by failing to file or timely file a Personal Financial Affairs Statement (F-1 report) for calendar year 2024, which was due to be filed no later than April 15, 2025.

The hearing was held in accordance with Chapters 34.05 RCW, 42.17A RCW and Chapter 390-37 WAC. Commission Chair J. Robert Leach was the Presiding Officer. Commission staff was represented by Compliance Coordinators Colin Peeples, Shelley Warnock, and Jordan Campbell The Respondent did not participate in the hearing or submit any written material.

Having considered the evidence, the Presiding Officer finds as follows:

FINDINGS OF FACT

1. The Respondent is an elected or appointed for HOSPITAL COMMISSIONER of YAKIMA CO PUBLIC HOSP DIST 1.

2. As an elected or appointed official, RCW 42.17A.700 required the Respondent to file an F-1 report by April 15, 2024.

3. The Respondent failed to file the F-1 prior to the hearing.

4. The Respondent has no prior violations.

CONCLUSIONS OF LAW

Based on the above facts, as a matter of law, the Presiding Officer concludes as follows:

1. This matter was duly and properly convened, and all jurisdictional, substantive, and procedural requirements have been satisfied.

2. The Respondent violated RCW 42.17A.700 by failing to file or timely file the F-1 report by April 15, 2025.

ORDER

ON the basis of the foregoing Findings of Fact and Conclusions of Law,

1. **IT IS HEREBY ORDERED that the Respondent shall file the missing F-1 report within 30 days of the date of this Order and assessed a total civil penalty of $250, in accordance with the annual F-1 penalty schedule set forth in WAC 390-37-143.**

2. **It is further ordered that $100 of the $250 penalty is suspended on the following conditions:**

   a. **The Respondent does not commit any further violations of Chapter 42.17A RCW or Title 390 WAC within four years of the date of this Order. The suspended penalty shall not be assessed based solely upon any remediable violation, minor violation, or error classified by the Commission as appropriate to address by a technical correction.**

   b. **The Respondent pays the $150 non-suspended civil penalty within 30 days of the date of this Order.**

   c. **The Respondent files the missing F-1 report within 30 days of the date of this Order.**

3. **It is further ordered that, if the Respondent fails to comply with any of the above conditions:**

   a. **The full $250 penalty shall immediately become due without further action by the Commission and PDC Staff is directed to refer the matter to collections and/or commence other legal proceedings as authorized by RCW 42.17A and 390 WAC.**

   b. **The missing F-1 report shall be due immediately.**

This is an **Initial Order** of the Public Disclosure Commission.

Entered this 20th of August, 2025.

Public Disclosure Commission

Electronically signed by Peter Frey Lavallee
Peter Frey Lavallee
Executive Director

I, Shelley Warnock, certify that I emailed a copy of this order to the Respondent at their address of record on the date stated herein.

Electronically Signed Shelley Warnock — Signed
August 20, 2025 — Date

APPEALS OF INITIAL ORDER

REVIEW OF INITIAL ORDER - BY THE COMMISSION

You may request that the full Commission review this initial order. To seek review, you must:

- Make the request by email, stating the reason for review, and identifying what alleged errors are contained in the initial order. *See* WAC 390-37-144(1).

- All requests for review must be submitted electronically to pdc@pdc.wa.gov. **REQUESTS FOR REVIEW MUST BE RECEIVED BY THE COMMISSION WITHIN TWENTY-ONE (21) CALENDAR DAYS AFTER THE INITIAL ORDER WAS ELECTRONICALLY DISTRIBUTED TO YOU.**

If review of this initial order is timely requested, the full Commission will hear the matter. If the Commission is unable to schedule a meeting to consider the request within twenty (20) calendar days, this initial order becomes a final order, and any request for review will automatically be considered a request for reconsideration of a final order. See WAC 390-37-144(4). The matter would then be scheduled for consideration and disposition at the next Commission meeting at which it is practicable to do so.

A Respondent does not need to pay a penalty until after the Commission rules on a request for review of an initial order.

FURTHER APPEAL RIGHTS – SUPERIOR COURT

If the Commission does not receive a request for review of this initial order within twenty-one (21) calendar days, the initial order shall be the FINAL ORDER. *See* WAC 390-37-142(7).

YOU HAVE THE RIGHT TO APPEAL A FINAL ORDER TO SUPERIOR COURT, PURSUANT TO THE PETITION FOR JUDICIAL REVIEW PROVISIONS OF RCW 34.05.542.